

**Request Reference:** FOI/039/22

**Published:** 21 February 2023

**Information requested:**

The name of the job advisor that had answered a couple of questions during a Job Matching Panel in November 2022 regarding the role of Control Room Operator.

**Response:**

When we reviewed the Job Match Report from the 09 November 2022 panel to respond to this request we noticed that some of the notes within the report were misplaced. This gives the impression that a job advisor had answered questions during the panel 09 November 2022.

The notes from November 2022 appear out of sequence and before historic panel notes from August 2010.

To explain this we have provided a copy of page 3 of the Job Match Report from January 2022 and November 2022, which we have colour coded.

In both reports, we have marked the 18 August 2010 panel notes in yellow, the 22 January 2022 notes in blue and the 09 November 2022 notes in green.

The Job Match Report for 22 January 2022 panel shows that questions were answered by a job advisor during the 18 August 2010 panel.

When the notes for the November 2022 panel were added, they appeared at the start of the panel notes instead of at the end. This gives the impression that a job advisor answered question during the November 2022 panel.

The State Hospital intends to correct this error within the report once this FOI request is complete.

As no job advisory answered question relating to the role at the panel on 09 November 2022, we give notice under section 17 of FOISA that we do not hold the information requested.

**Advice and Guidance**

We sought clarification that we had identified the correct Job Matching Report, which you provided.

**Request for Review:**

The information requested was not provided.

**Response:**

A review of the information supplied to you has been carried out by a member of staff not involved in the provision of the first response.

In accordance with FOISA Section 21(4) we conform under subsection;

(a) the review upheld the original response, without modification.

The reviewer considered;

The State Hospital had provided a section 17 notice stating that it did not hold the name of a job advisor that answered questions in the November 2022 panel. This was based on the discovery that the Job Match report referred to in the original request contained notes out of chronological order. This gave the impression that a job advisor had answered question

during the November 2022 panel, when this was not the case.

The Job Match report has been updated and reissued to those that originally received it, clearly showing the chronology of each entry. Only one question was answered by a job advisor which was during the panel in 2010.

The reviewer noted that the panel increased the Factor level from 2 to 3 in November 2022 due to the updated job description. This has also been added to the notes from the 09 November 2022 panel.

The focus of the original request appeared to related to who answered questions at the November 2022 panel, however in the review request the focus seems to be about the job advisor for the January 2022 panel.

The reviewer has directed the FOI team to answer this question as a separate FOI request and we will write to you regarding this in due course.