

## The State Hospital Equality Impact Assessment (EQIA)

The 'Guidance to Support Completion of the Equality Impact Assessment' should be read prior to completing this template.

Please note, the EQIA should be proportionate to the significance and coverage of the proposed policy, strategy, protocol, project, service or function and should take cognisance of the nature of the environment and patient group.

### Screening questions to determine if the document requires a detailed EQIA.

<b>Name of the proposal for assessment:</b> SP05 Patients Property Policy	
<b>Directorate:</b> Security	
<b>Date:</b> 06/02/23	
<b>Designation(s) of author(s):</b> Clinical Security Liaison Manager	
<b>What is being assessed:</b>	
Policy <input checked="" type="checkbox"/> Strategy <input type="checkbox"/> Protocol <input type="checkbox"/> Project <input type="checkbox"/> Other <input type="checkbox"/> <i>(please provide details)</i>	
Is it new <input type="checkbox"/> Is it an update <input checked="" type="checkbox"/> Is it a replacement <input type="checkbox"/> <i>(please advise what is being replaced)</i>	
<b>1. What are the main aims and outcomes of what is being assessed and how do these fit in with the wider aims of the organisation, legislation and national drivers?</b>	
<p style="text-align: center;"><b>Aim(s) / Outcome(s)</b></p> To ensure that appropriate systems and procedures are in place for the management, storage and movement of patient's personal possessions. To ensure patients and their relatives can be assured that valuables brought into the hospital are accounted for and looked after responsibly by either patient or staff. To provide direction and guidance on the amount and type of personal possessions that each patient may retain in their room, stored on or off the ward.	<p style="text-align: center;"><b>Wider Aim(s)</b></p> To maintain the security of the State Hospital and the safety of everyone accessing this environment.
<b>2. Please identify the scope of what is being assessed:</b>	
Forensic Network wide <input type="checkbox"/> Hospital wide <input checked="" type="checkbox"/> Service specific <input type="checkbox"/> Discipline specific <input type="checkbox"/> Other <input type="checkbox"/> <i>(please provide details)</i>	

<b>3. Who are the key stakeholders potentially affected? Will the impact on these groups be positive and/or negative and/or neutral way? Why do you say this?</b>		
<b>Stakeholder(s)</b>	<b>Impact</b>	<b>Rationale</b>
1) Staff	<b>Positive</b>	Clear guidelines promote consistency and fairness, and empower staff to deal with any security risks. Controls the volume of items in a patient's room ensuring robust room searches can be carried out.
2) Patients	<b>Positive</b>	Actively supports safety in respect of governance of restricted / prohibited items. Assures patients that their belongings will be looked after appropriately.
	<b>Negative</b>	Restricts patients to immediate access to all belongings.
3) Visitors	<b>Positive</b>	Assures visitors that any belongings that they bring in for their relative are looked after appropriately.
	<b>Negative</b>	Places restrictions on carers to the amount and type of items they can bring into the hospital
4) Staff	<b>Positive</b>	Acknowledges and enacts organisational responsibilities for the safety of everyone entering the Hospital.
5) Staff, Patients & Visitors	<b>Positive</b>	Provides reassurance of the robust approach to safeguarding the safety of everyone involved in the work of the Hospital
<b>4. Is a collaborative assessment with external partners required? No</b> <i>(If No, please provide rationale)</i>  Not required due to the nature of the policy.		

<b>5. Specifically, in relation to the protected characteristics, please identify whether the impact will be positive, negative and/or neutral on these groups, providing rationale in support of your decision. Please also describe any identified inequality and indicate practice in place which mitigates aspects of the proposed policy, strategy, protocol, project, service or function contributing to any adverse impact or inequality.</b>				
<b>Protected Characteristic</b>	<b>Positive (Yes/No)</b>	<b>Adverse / Negative (Yes/No)</b>	<b>Neutral (Yes/No)</b>	<b>Identified impact/inequality and rationale, including mitigating practice where appropriate</b>
Age	No	No	Yes	
Disability	No	Yes	No	Pre-admission referral process and individually tailored care and treatment plans highlight any barriers to communication e.g. Intellectual Disability, Dementia, which may result in a patient being unable to understand the policy / practice.
Gender	No	No	Yes	
Gender Reassignment	No	No	Yes	
Marriage and Civil Partnership	No	No	Yes	
Pregnancy and Maternity	No	No	Yes	
Race/Ethnicity	No	Yes	No	Pre-admission referral process and individually tailored care and treatment plans highlight any language barriers which may result in a non-English speaking patient being unable to understand the policy / practice.
Religion and or Belief	No	Yes	No	Faith related items e.g. Kirpan's are prohibited and therefore no access is permitted. Such items are stored by security which may cause some distress to patients and their carers
Sexual Orientation	No	No	Yes	
<p><b>6. Thinking about the key stakeholders you have identified in no. 3, please explain how the proposal being assessed supports the organisation to eliminate any potential unlawful discrimination, harassment and victimisation of these groups, promoting equality of opportunity and fostering good relationships between all stakeholders.</b></p> <p>This policy applies to all staff involved in the management of patients' possessions and all patients detained within the Hospital. Carers are reassured that robust practice is in place to safeguard patient property and support a safe environment.</p>				
<p><b>7. Thinking about the key stakeholders you have identified in no. 3, please identify potential inequalities of outcome which may arise in relation to socio-economic disadvantage (low income), including material deprivation.</b></p> <p>None identified.</p>				

**Please discuss the EQIA with the Service Lead/Director and complete below to indicate this person is in agreement with your findings.**

**Designation of Service Lead/Director:** Director of Security

**Date:** 20/6/2023

If a **detailed EQIA** is required please contact the Director of Nursing and Operations for information.

**Please note:** as EQIA documents are within the public domain via the Hospital's website (unless identified as sensitive information) content should not include the names of any stakeholders and/or include any information which would identify individuals.