

**Information requested:**

Please give me a list of human rights due diligence checks your organisation has conducted since the publication of the Scottish Government document, Guidance on due diligence: human rights, detailing in each case whether or not you proceeded with an investment relationship or business agreement following the undertaking of these checks. Please also detail any instances of non-compliance with the guidance that have been reported. If unable to provide such a list, please confirm for me whether your organisation was previously aware of or has ever given consideration to this guidance, including whether you are aware of having been notified of it by a representative of the Scottish Government or other public body.

Please also tell me how many investment relationships or agreements your organisation has engaged in since June 2018. This request relates to the types of relationship outlined in the aforementioned guidance as meriting a due diligence check: "any activity which could lead to an investment relationship or agreement with a third party" (source: Guidance on due diligence: human rights - gov.scot ([www.gov.scot](http://www.gov.scot))).

If this request is too wide or unclear, please let me know. If you are unable to complete the second part of this request, relating to investment relationships engaged in since June 2018, I would be grateful if you could still work to answer the first part.

**Response:**

The majority of our suppliers are covered under national contracts where these due diligence checks would be carried out.

For regulated contracts (over £50,000) the organisation is required to use the Single Procurement Document in the tender process which covers these due diligence checks.

We provide below a list of agreed contracts that have undergone these due diligence checks.

| Date          | Name  |
|---------------|---|
| November 2018 | Hospital and Patient Shop Products                        |
| March 2019    | Patient Advocacy Service                                  |
| May 2019      | Perimeter Security and Enhanced Internal Security Systems |
| July 2019     | Fire and Security Systems Maintenance                     |
| February 2020 | Pest Control Services                                     |
| December 2021 | Key Vendor Management System                              |
| February 2022 | Building Management System                                |

There were no incidences where The State Hospital did not complete an agreement based on the guidance. There have been no reports of non-compliance with the guidance.

The State Hospital has entered into no investment relationships since the guidance was issued.

There have been 8 agreements, of which 7 are listed above, the other was a tender that received no bids and therefore no due diligence could take place.

**Advice and Guidance**

The Scottish Government may hold information regarding communications sent to The State Hospital. Further information about making a request to the Scottish Government are available from their website: <https://www.gov.scot/about/contact-information/how-to-request-information/>