

Request Reference: FOI/004/24

Published: 08 May 2024

Information requested:

Please can you respond to the following request for Information.

The details I require are:

1. Spend on Office supplies and associated products for the below financial years.
1st April 2022 – 31st March 2023
1st April 2023 – 31st March 2024
2. Start date & duration of Contract?
3. Is there an extension clause in the contract and, if so, the duration of the extension?
4. Has a decision been made yet on whether the contract is to be either extended or renewed?
5. Who is the senior officer (outside of procurement) responsible for the contract?
6. Name of Incumbent Supplier?
7. How long have you traded with them?
8. If you publish your register of contracts and purchasing, can you please provide a website link.
9. In addition, can you confirm if you have a contract in place for Tail End Spend.

Response:

1. 1st April 2022 – 31st March 2023: £10,977
1st April 2023 – 31st March 2024: £15,311
2. We use the Scottish Government Framework Agreement for the provision of General Office Supplies Reference SP-22-021 which started on 01 July 2023 and the duration is 4 years
3. No
4. We give notice under FOISA section 17 that we do not hold the information requested.
5. The individual responsible for the contract would be part of The Scottish Government and as such we give notice under FOISA section 17 that we do not hold the information requested.
6. Lyreco UK Ltd.
7. 01 July 2023
8. [Public Contracts Scotland](https://publiccontractsscotland.gov.uk/) website at <https://publiccontractsscotland.gov.uk/>
9. We do not have a contract in place for Tail End Pending. We have taken the meaning of 'Tail End Spending' to be 'ad hoc spending and uncategorized supplier purchases that are low in volume, frequency or value'