

Request Reference: FOI/049/24
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Information requested:

I am seeking some data regarding your annual Fair Trade purchasing.

Scottish Fair Trade is compiling information on Fair Trade purchasing within public bodies, institutions, and organisations across Scotland for the 2023-24 edition of its report into Fair Trade expenditure and policy commitments within Scotland's public sector. To understand how procurement policies were previously reported on and to read our recommendations, please [review our last edition here](#) (link removed).

Can you kindly provide data on your organisation's annual spend on fair trade goods across the April 2023 – March 2024 financial year?

Please include the below information, and please return the data in the attached template:

- Vendor name
- Whether they were contracted/non-contracted
- A description of item(s) purchased
- The total value per order
- Items purchased for resale (if applicable)

Please also provide your general policy on the procurement of fairly and ethically traded goods and services, in line with [section 15\(5\)\(b\)\(v\) of the Procurement Reform \(Scotland\) Act 2014](#) (link removed)., if it is hosted online, please kindly share the link.

I am aware that, given potential limitations, you may only be able to capture spend where purchasers have specifically used such terms as "fair" and "trade", "fairtrade" or "fairly" and "traded" in their requisitions, and so items where buyers have used catalogue item numbers will not be reflected in the data. These considerations will be acknowledged in the report.

Response:

The State Hospital does not record purchases of Fair Trade products, at the moment. We give notice under Section 17 of FOISA that we do not hold the information requested.

Our general procurement policy is available from our website and is therefore exempt from disclosure under section 25(1) of FOISA.

[QP26-Procurement-Policy-for-Tendering-and-Contracting-Dec-24](#)