

**Reference Number:** FOI/036/25

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**Information requested:**

I would like to ask the following:

1. In 2024-25, how many days did the chief executive of this public body work? If you do not have a chief executive, please provide data for the equivalent role, which would be the top-ranking corporate officer at this public body e.g. Managing director, president etc
2. In 2024-25, how many days of annual leave did this individual take?
3. In 2024-25, how many days did this individual work from home, and how many days did they go into the office?

**Response:**

1. The Chief Executive Officer (CEO) worked a total of 219.5 days during the last financial year. This exceeds their contractual obligation of 216.5 days by three days.

In addition to their contracted working hours of 37 hours per week, Monday to Friday, the CEO routinely undertakes weekend checks to ensure the hospital is operating smoothly. However, as we do not maintain formal records of weekend activity, we are unable to confirm the specific number of days worked during weekends.

2. 33.5 days annual leave.
3. The CEO works 60% of their time on site (equivalent to three days per week) and 40% off site (equivalent to two days per week), which includes attending meetings at other locations or working from home. Records detailing the specific breakdown of these activities are not retained beyond the end of the financial year in which they were created. As such, we do not hold the information requested. (FOISA section 17)

**Advice and Guidance:**

The information requested is considered personal data. In most circumstances, we would withhold such information under Section 38(1)(b) of the Freedom of Information (Scotland) Act 2002. However, we acknowledge that there is a legitimate public interest in the accountability of senior staff within public authorities.

We considered referring to the CEO's diary in relation to question 3. However, the diary functions as a planning tool for intended engagements and scheduling purposes, rather than as a definitive record of actual activities undertaken. Accordingly, it does not constitute a reliable source for determining the CEO's working pattern