

FREEDOM OF INFORMATION MONITORING REPORT FOR 2025-2026

Summary

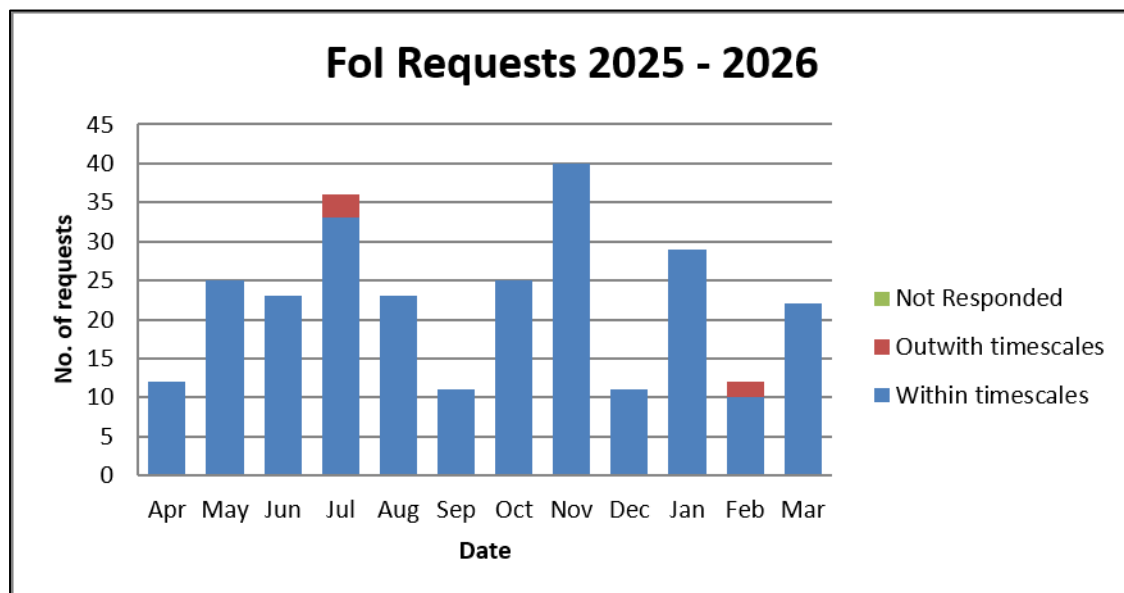
The table below shows a summary of the Freedom of Information activity for the year 2025/26.

Requests for information received	301
Requests for information responded to	270
Requests closed due to lack of clarification	18
Requests withdrawn by applicant	13
Percentage of requests responded to within 20 working days	98%
Average response time (working days)	13
Number of reviews carried out	0
Number of cases appealed to the Scottish Information Commissioner	0
Decisions issued by the Scottish Information Commissioner	0

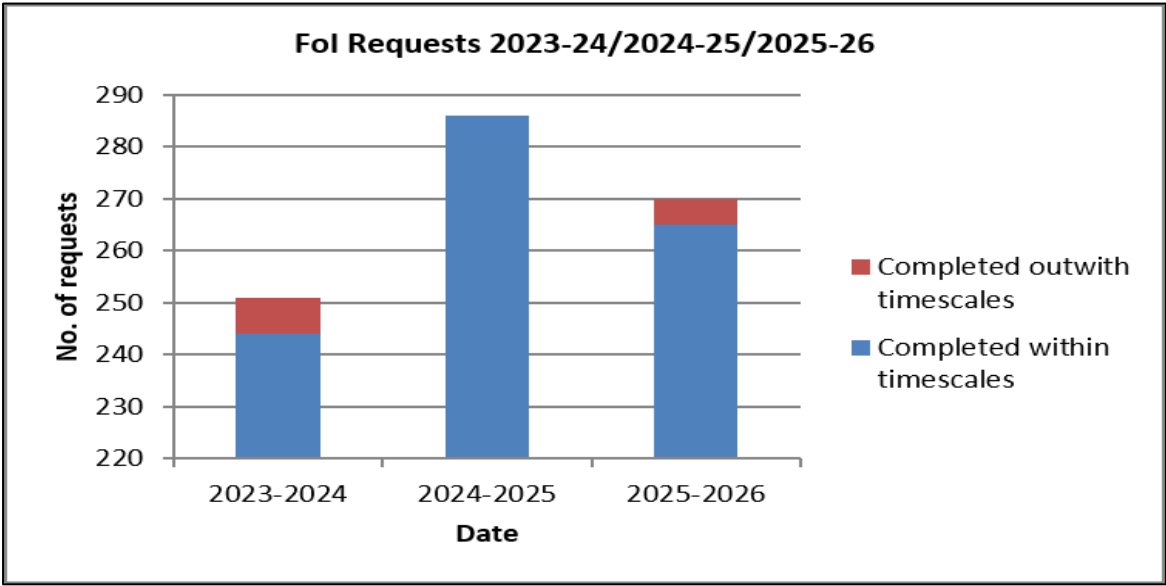
1. Details of requests

There were 301 requests for information under the Freedom of Information (Scotland) Act 2002 from 1 April 2025 until 31 March 2026. These were received from a variety of sources, and included information relating to patient activities, our policies and procedures, the number of staff employed and our payments to suppliers.

Graph 1 – FOI requests for 2025-2026

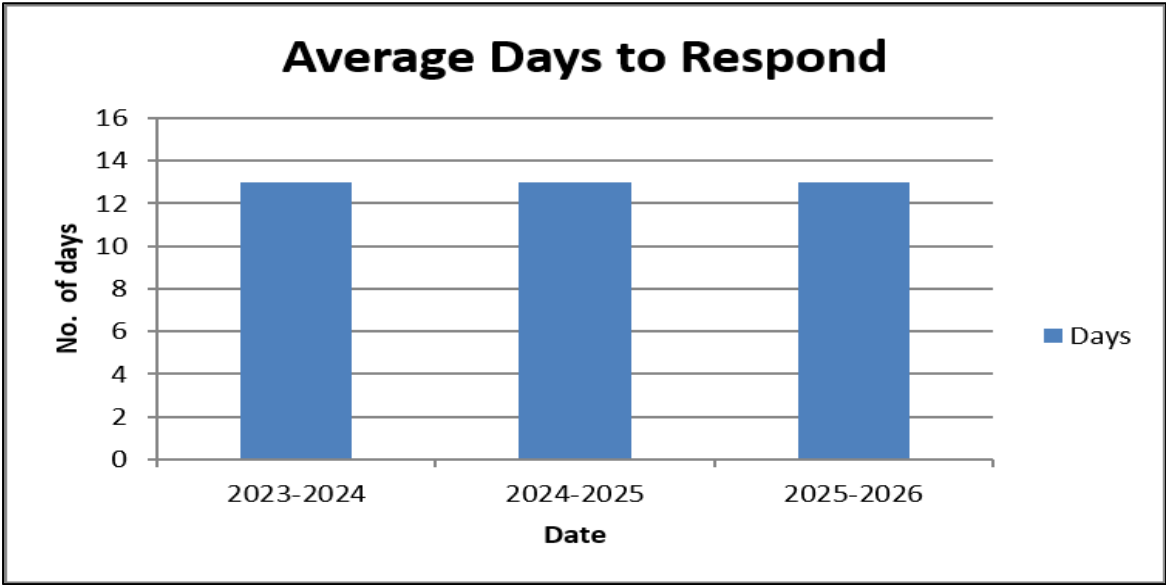


Graph 2 – Comparison of 2023-2024, 2024-2025 and 2025-2026



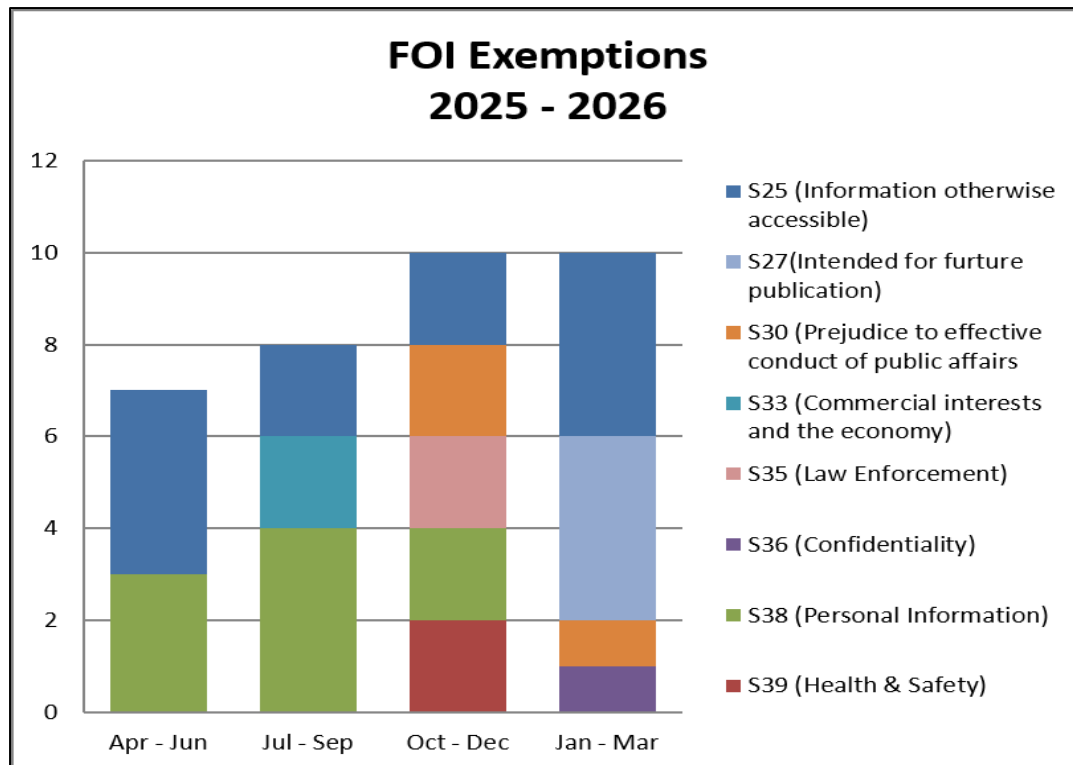
2. Performance

Graph 3 – Comparison of 2023-2024, 2024-2025 and 2025-2026



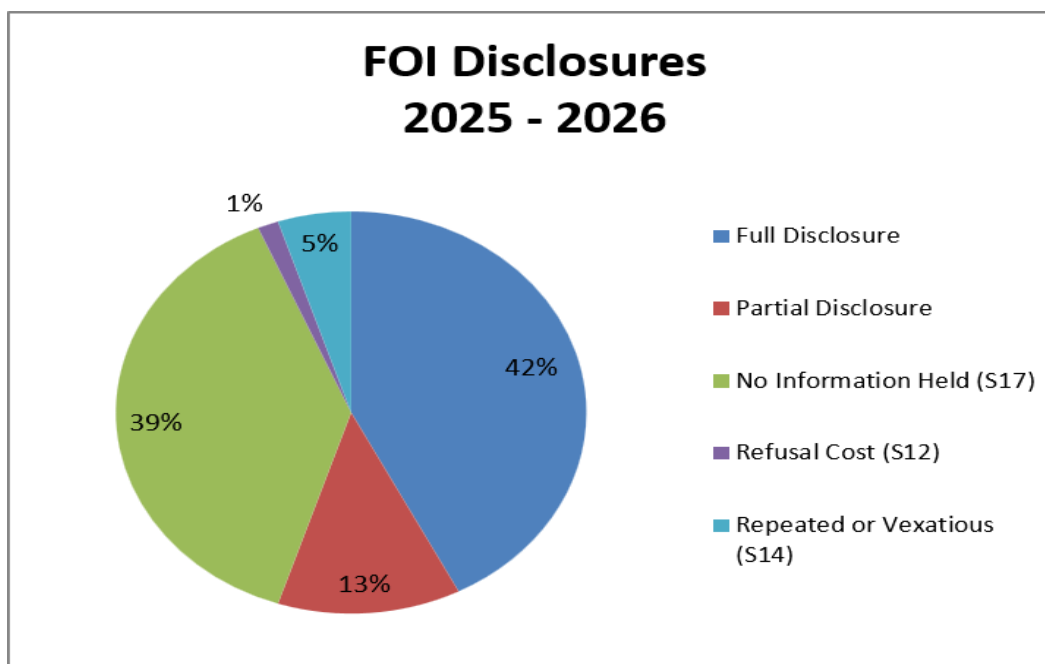
3. Summary of exemptions applied

Graph 4 – FOI Exemptions 2025-2026



4. Summary of types of disclosure

Graph 4 – FOI Disclosures 2025-2026



The State Hospital did not hold the requested information in 39% of cases. This is largely due to applicants being unfamiliar with the organisation and submitting requests relating to functions or services that the organisation does not provide.

Of the requests where information was held, the majority (77%) received all the information sought, while the remainder (23%) received partial information.

Four requests were refused due to exceeding the statutory cost limit and 14 requests were refused on the grounds that they were repeat questions.

5. Reviews / Appeals to the Scottish Information Commissioner

There were no requests for review and no appeals to the Scottish Information Commissioner received this year.

6. Cost of dealing with requests

It is very difficult to make more than an estimate of the cost as the work involved varies greatly for each request. All requests must be recorded, processed, acknowledged and then referred to the relevant departmental to collate a response, which may involve many hours of work. We only estimate the cost of requests that are expected to take over 40 hours of work to complete.